

Louis Latzer Memorial Public Library Board of Trustees

The meeting of the Louis Latzer Memorial Public Library Board of Trustees was called to order by Sharon Rinderer on Tuesday, January 19, 2021, at 5:00 p.m.

Roll Call showed the following members participated were present:

Nancy Genteman

Marshall Rinderer

Sharon Rinderer

Bill Wagner

Joshua Short

William Piper

Angela Kim; Library Director

Absent member(s): Joyce Zerban, Louis Latzer, Justin McLaughlin

Guests: Jacob Rose – Highland Historical Society

The minutes of November 17, 2020 were reviewed. Joshua Short moved and Bill Wagner seconded the motion to approve the minutes. All voted yes. Motion carried.

The balances were reviewed on the cash flow summary sheets for November & December. Nancy Genteman moved and Joshua Short seconded the motion to accept the Treasurer's report. All voted yes. Motion carried.

Bills for November & December were presented for payment. Joshua Short moved and Bill Wagoner seconded the motion to pay all bills presented for payment. All voted yes on roll call. Motion carried.

Director Angela Kim gave the Librarian's Report

- Painting: Painting behind empty bookcases and application of Lemon Oil is ongoing in the non-fiction area. The 1929 oak bookcases really needed the attention.
- Donations: Jay & Catherine Boulanger made an additional \$25,000 to the HACF Library Fund.
- Story Walks: We had a Christmas Story Walk on the square with pages displayed in the business windows.
- Letters to Santa We had over 135 letters to Santa! This project was sponsored by the Highland Business Women's Club.
- Used Books: With the library unable to sell any used books with being curbside, we have started occasionally putting carts out back for patrons to take. This helps because us because the amount of donations with everyone cleaning has been tremendous.

Old Business:

- Live & Learn Construction Grant: We are waiting for the flooring product to come in. Meanwhile, ADT is installing the ADA compliant hard-wired fire & smoke detection system.
- Holiday Dinner: This year set a record profit with bringing in over \$6,200. Donors were given to option to have plaques put in books based on how much they donated.
- Covid 19: We began curbside only services the week of Thanksgiving. So far patrons and staff have been positive.

New Business

Other Business:

- Jacob Rose attended the meeting to talk to the board about a collaboration in digitizing and document various local history materials and items.

A motion to adjourn was made by Bill Wagner and Joshua Short seconded the motion. All voted yes. Motion carried.

The next meeting will be held February 16, 2020, at 5:00 pm.

Respectfully Submitted,

Angela Kim, MLS
Library Director